

Central Iowa Figure Skating Club, Inc.  
Monday, June 15th, 2020, 7:00 PM  
Regular Meeting

**Call to Order**

Called to order at: 7:03 PM

**Roll Call**

Directors

Brett DeBruyn, Present  
Yukiko Collins, Present  
Kara Dare, Present  
Derek Etnyre, Present  
Richard Harms, Present  
Inna Kuznetsova, Present  
Burton Powley, Present  
Faye Railsback Senne, Not Present  
Annette Rullman, Present

Guests

None present

**New Business**

**Reading and Approval of Minutes**

(Rich) Approval of April 13th, 2020 Meeting Minutes as distributed by email on June 14, 2020  
Rich moved that the motion be adopted by the Board, the motion was adopted.

**Reports of Officers**

(Rich) President

(Rich) Meeting Format

Please keep your phone on mute, if you wish to speak, unmute and when I see the icon for you change I will call on you. Hopefully this will keep distracting noise to a minimum.

(Derek) Treasurer

(Derek) Current Funds

\$40,177.64

## **Reports of Committees**

### SafeSport Committee

Nothing submitted.

### Membership Committee

#### (Burton) Membership Update

TBD.

### Learn to Skate Committee

#### (Rich) City of WDM Program Guide

After discussions with them, they will no longer be listing our programs in their guide. Even though they are not offering programs at the RecPlex this fall, they have declined to have a listing for any fall programs from us.

#### (Rich) LTS Schedule with Buccaneer Arena

Due to the increased buffer time between ice rentals, and the priority of tenants at Buccaneer Arena, we may have LTS on only Saturdays this fall. The schedule is going to be tighter than it was last year, and we may not have Freestyle following LTS. More on this in the SARS-CoV-2 update.

### Coaches Committee

Nothing submitted.

### Show Committee

Nothing submitted.

## **Unfinished Business**

### (Rich) Election Report from Annual Meeting

1/3 ballots received back from members.

## **New Business**

### (Rich) Officer Elections for 2020-21 Season

- Rich elected President
- Inna elected Vice-President
- Yukiko elected Secretary
- Derek elected Treasurer

### (Rich) Changes to Committee Members

SafeSport Compliance Committee:

- Burton Powley

- Brett DeBruyn, Chairman
- Richard Harms
- Annette Rullman

Membership Committee:

- Burton Powley, Chairman

Learn To Skate Committee:

- Derek Etnyre, Chairman
- Richard Harms, Vice-Chairman
- Kara Dare

Coaches Committee:

- Burton Powley, Chairman, Skate Director
- Richard Harms
- Inna Kuznetsova

Show Committee:

- Inna Kuznetsova, Chairman, Show Director

(Rich) Director Requirements

By July 1st, 2020, all Directors must complete the following to remain a Director:

- Renewal of memberships for 2020-21 (Club)
- Conflict of Interest Disclosure (Club)
- Director Agreement (Club)
- SafeSport Training (through usfsaonline.org)
- Background Check (through usfsaonline.org)

(Rich) Reimbursement of Background Check Fees

Several Directors have expressed concern over the fee for USFS's background checks. A background is only provided by them, for free, to the SafeSport committee chair. Otherwise, it is a \$30 fee that each Director must pay. This will be a \$240 expense for the Club if approved (8 \* \$30). If we consider membership fees as a way to recover the cost to the Club for the USFS affiliation and D&O insurance, and now this, with 59 full members last season that would be just over an additional \$4 expense for each USFS member. If we do this, we really need to consider how we'll cover the expense of it.

Motion: reimburse the Directors who turn in receipts for background checks.

Rich moved that the motion be adopted by the Board, the motion was adopted.

(Rich) Membership Fees

Last year:

<u>U.S. Figure Skating Memberships</u>		
First Family	\$ 60	/ Skater
Subsequent	\$ 24	/ Skater
Introductory	\$ 30	/ Skater
Subsequent Introductory	\$ 24	/ Skater
Collegiate	\$ 70	/ Skater
LTS USA	\$ 16	/ Student
<u>CIFSC Memberships</u>		
Coach	\$ 60	/ Coach
Associate Coach	\$ 60	/ Coach
First Family	\$ 110	/ Skater
Subsequent	\$ 30	/ Skater
Introductory	\$ 60	/ Skater
Subsequent Introductory	\$ 30	/ Skater
Associate	\$ 60	/ Skater
Collegiate	\$ 100	/ Skater
LTS USA	\$ 18	/ Skater

Expenses we look at to come out of this:

- D&O: \$852
- USFS Affiliation (\$200)
- Form 990 Filing

After discussion, membership fees will remain the same for 2020-21.

(Rich/Derek) Electronic Document Signing

This year is going to be difficult to get everyone together to renew memberships, documents required from us as Directors, and this is one idea we came up with on how to accomplish it.

Potential uses:

- Membership Forms
- Conflict of Interest Disclosure
- Director Agreement
- Acceptance of Nomination
- Infectious Disease Releases

Motion: Purchase SignNow integrates with Google Drive. \$15/month for 1 user with a 1 year plan.

Rich moved that the motion be adopted by the Board, the motion was adopted.

(Rich) Update on Activities Affected by SARS-CoV-2

Driven by needing to supply Buccaneer Arena with information they require, we are running two freestyle sessions in the morning, with separate registration for each. To support contact tracing, freestyle is only open to Members and Associate Members that we have full information for, no guests at this time. The price was increased to \$15 to support covering the cost of additional supplies (contactless thermometer if someone comes in showing symptoms, alcohol wipes for cleaning).

It has increased the amount of work required by Burton and myself for reporting on daily skater attendance, but it is nice not handling tickets.

We are strongly considering adding a cutoff on registration the night before so that we may decide if we're running a specific session - numbers are light, and people are registering after the start time for the sessions which makes it impossible for us to plan. One person in attendance is not cost-effective for us , so we need to focus down to the popular days and times.

#### (Rich) PSA Coach and LTS USA Instructor Agreement Approvals for 2020-21

Everything's the same as last season, unless there are suggestions for changes that we need to consider.

#### (Rich) Initial Coach Approvals for 2020-21

Pending completion of PSA or LTS USA Instructor requirements and us receiving a completed agreement:

- Burton Powley
- Inna Kuznetsova
- Jake Adams
- Richard Harms

Motion: approve all four coaches.

Kara moved that the motion be adopted by the Board members (Burton, Inna, Jake, Richard excused themselves from voting), the motion was adopted.

#### (Derek) Rebranding

Motion: Derek will work with a third party marketing company for "rebranding" our club's logo and general advertising.

Rich moved that the motion be adopted by the Board, the motion was adopted.

### **Announcements**

#### (Rich) Upcoming Meetings

How does everyone feel about continuing to do them via Zoom? We'll continue using Zoom for now.

June 30, 2020 @ 7 PM, Location TBD. (Coach Approval Only)

July 13, 2020 @ 7 PM, Location TBD.

August 10, 2020 @ 7 PM, Location TBD.

### **Adjournment**

Meeting adjourned at: 8:47 PM